



STUDY ABROAD APPLICATION

PERSONAL DETAILS

STUDENT NUMBER: _____

FAMILY NAME: _____

GIVEN NAME: _____

DATE OF BIRTH: _____

GENDER: MALE FEMALE

INTERNATIONAL STUDENT: YES NO

CITIZENSHIP OR PERMANENT RESIDENCY: _____

PASSPORT NUMBER: _____

PASSPORT ISSUE DATE: _____

PASSPORT EXPIRY DATE: _____

STREET ADDRESS: _____

SUBURB: _____

STATE: _____

POSTCODE: _____

EMAIL: _____

MOBILE: _____

APPLICATION DEADLINE
Student to complete

OFFICE USE
APPLICATION RECEIVED:
APPLICATION NUMBER:

ACADEMIC DETAILS

CURRENT QUALIFICATION: _____

COMMENCEMENT DATE: _____

EXPECTED COMPLETION DATE: _____

PERSONAL REFEREE 1 NAME: _____

CONTACT DETAILS: _____

TAFE QUEENSLAND TEACHER REFEREE 2 NAME:

CONTACT DETAILS: _____

NOTE: A short written reference is required from your TAFE teacher. Your teacher referee cannot be your study tour leader.





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STUDY ABROAD PROGRAM DETAILS

TYPE OF PROGRAM (select one)

- STUDY TOUR INTERNSHIP EXCHANGE

PROGRAM NAME: _____

PROGRAM DATES: _____

PROGRAM LOCATION: _____

PARTNER INSTITUTE: _____

HOW DID YOU HEAR ABOUT TQB STUDY ABROAD

- INFORMATION SESSION TEACHER
 FACEBOOK ORIENTATION WEEK
 WEBSITE EMAIL
 POSTER WORD OF MOUTH

ARRANGEMENTS FOR STUDENTS WITH DISABILITIES

Should you have a medical condition or disability that would result in requiring assistance overseas, please provide a brief statement with your application (no more than 100 words) outlining what assistance you may require. This information will be kept confidential and will not affect the application selection process.

ARRANGEMENTS

Most programs are built around a contribution from students and grant funding. Please visit the Study Abroad webpage under the program of choice for specific program costs. Typically Study Abroad programs include air-fairs, accommodation, breakfast, airport transfers and tuition only. All other travel costs are excluded. It is important to create a travel budget to cover all other activities, including sightseeing, daily transport, meals and shopping.

SCHOLARSHIPS

TAFE Queensland may offer a number of scholarships for students who wish to study abroad. Refer to the program factsheet for program specific scholarship opportunities.

VOCATIONAL EDUCATION AND TRAINING OUTBOUND MOBILITY GRANTS

All applicants who have submitted the required documents by the application deadline will automatically be considered for the Department of Education Outbound Mobility grants that may be available, dependent on the program. Check if the Study Abroad Program you are applying for has a grant option available on the relevant program fact sheet.

Please note that you must be an Australian citizen or Australian permanent resident to be eligible to receive a grant

FINANCIAL PLAN

(PLEASE COMPLETE – INTERNSHIP AND EXCHANGE PROGRAMS ONLY)

The costs associated with internship and exchange program will vary depending upon exchange rates, living costs, accommodation and the location of your exchange. To assist you in preparing for an internship program, please research

| AVAILABLE FUNDS | AUD \$ | EXPENSES | AUD \$ |
|---|--------|---|--------|
| Savings to date | | Airfare | |
| Additional savings at time of departure | | Student visa (if required) | |
| Centrelink | | Travel/health insurance | |
| Family/other contributions | | Accommodation | |
| Scholarships/grants | | Living costs (food, etc) | |
| Other | | Accident insurance (specified internship programs only) | |
| | | Other | |
| TOTAL | | TOTAL | |



STUDY ABROAD APPLICATION

STUDENT STATEMENT

Please provide a written response to the criteria below, between 150 to 200 words in length per question and attach to your application. The statement must be typed, signed and dated with your student number and name included.

- What do you know about the country you are travelling to? Do you see any challenges travelling to these places and how do you expect to overcome those challenges?
- Given your knowledge about your industry what trends or new developments might you be able to look at or compare while undertaking this experience?
- What impact do you think the experience will have on you and your future work / career?
- If you are successful, you will be participating as a TAFE Queensland student and representing yourself, TAFE Queensland (and Australia). How do you see your participation in this program will need to reflect this? Describe why you should be selected as a TAFE Queensland ambassador.
- If you are selected you will become part of a team. Can you provide an example of when you have been required to work as part of a team and what is required to make this work?

PRIVACY STATEMENT AND CONSENT TO RELEASE PERSONAL INFORMATION

PRIVACY STATEMENT

TAFE Queensland is collecting the information on this form in accordance with the Information Privacy Act 2009 as part of this Program. Only authorised TAFE Queensland Officers shall have access to this information and will only be used for administrative and educational purposes. Your personal information shall not be disclosed to any other third party without your consent, unless authorised or required by law.

CONSENT TO RELEASE PERSONAL INFORMATION

- I consent to the disclosure of the personal information that I provide on this application (including attachments) and information relevant to my studies while participating in the program to my nominated Next of Kin, emergency contact or delegate.
- I consent to the disclosure of the personal information that I provide on this application (including attachments) and relevant information to my studies to the identified overseas partner associated with the Study Abroad program I am applying for.

STUDENT DECLARATION

I declare that the information presented in this application and the accompanying documentation is true and complete. I acknowledge that the provision of incorrect information or documentation relating to this application may result in cancellation of any offer of place in a study abroad program. I am aware of the likely costs associated with this program and have the necessary financial capacity to meet such costs for the duration of the study abroad program.

STUDENT: _____

SIGNATURE: _____

DATE: _____

I CONSENT FOR

WHO IS UNDER THE AGE OF 18 YEARS.

SIGNATURE: _____

PARENT/GUARDIAN NAME: _____

DATE: _____

When completed, submit the form in person, by mail or electronically to your faculty administration. Please see the page overleaf for more information.



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CHECKLIST

- HAVE YOU COMPLETED ALL RELEVANT ITEMS ON YOUR APPLICATION FORM INCLUDING THE STUDENT DECLARATION?
- HAVE YOU INCLUDED THE STUDENT STATEMENT?
- HAVE YOU ATTACHED A COPY OF YOUR CURRENT PASSPORT? (PLEASE NOTE THAT YOU MUST HAVE 6 MONTHS VALIDITY ON YOUR PASSPORT ON COMPLETION OF YOUR STUDY ABROAD PROGRAM).
- HAVE YOU ATTACHED A WRITTEN REFERENCE FROM A TAFE TEACHER?

SUBMISSIONS

Submit your application and all supporting documents to Studyabroad@tafe.qld.edu.au